

REGULAR COUNCIL MEETING
Tuesday, September 10, 2024 6:00pm
<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5tald0YkgvSUdTelldqSUVGQT09>
Meeting ID: 889 8252 5535 Passcode: 675736
One tap mobile 929-205-6099

Page	Agenda Item
	1. Call to Order – 6:00PM
	2. Adjustments to the Agenda
	3. Visitors & Communications
	4. Consent Agenda
4	A. Approval of Minutes
5	i. Special City Council Meeting of Monday August 26, 2024
	ii. Regular City Council Meeting of Tuesday, August 27, 2024
9	B. Clerk’s Office Licenses & Permits
	C. Authorize the Manager to execute contract(s)
	D. Resolution #2024-15 Council authorization via form PM-1 for City Manager to sign the Granite City Apartments Grant Agreement 07110-IG-Barre C-21
11	4-a. Approve City Warrants
	A. Ratify warrants from week of September 4, 2024
	B. Approve warrants from Week of September 11, 2024
	5. City Clerk & Treasurer Report
	6. Liquor/Cannabis Control Boards
	7. City Manager’s Report
	8. New Business
22	A. 2 nd Reading and Public Hearing Warned 6:10PM: Revisions to substantial damage threshold and underground tank requirements for the Flood Hazard Area Regulations
33	B. EPA grant application briefing (Moulton)
41	C. Authorize up to \$223,974 in ARPA funding to replace BOR manifold
44	D. 1 st Reading Warned 7:00PM Ord. #2024-02 Minimum Housing Ordinance modernization
	9. Upcoming Business
	10. Round Table
	11. Executive Session – as needed
	12. Adjourn

The next regular meeting of the City Council is scheduled for Tuesday, September 24, 2024.

Other Meetings and Events

Monday September 9

Police Advisory Committee 6PM Public Safety Building

Thursday September 12

Justice, Equity, Diversity, Inclusion and Belonging Committee

6:30 PM Zoom ONLY

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

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Barre, VT 05641
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R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FROM: The Manager
DATE: 9/6/2024
SUBJECT: Packet Memo re: 9/10/2024 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda. Please note that due to a family scheduling conflict, I will arrive to the meeting late, at approximately 6:30PM.

4-C Contract(s) for approval

There are no contracts for approval.

8-B EPA grant application briefing (Pat Moulton)

As noted at the last Council meeting, the EPA grant that the City is a party to was submitted last month. Pat Moulton, who spearheaded the application, will be present to describe the application.

8-C Authorize up to \$223,974 in ARPA funding to replace BOR manifold

It has come to our attention that the manifold in the BOR is at imminent risk of failure. We are requesting authority to spend ARPA funding on this critical infrastructure to keep this facility in operation. The BOR ice hosts Spaulding High School, Black Bears, and a local figure skating club. If approved, work on this project would begin after the upcoming ice season.

8-D 1st Reading Warned 7:00PM Ord. #2024-02 Minimum Housing Ordinance modernization (Stockwell)

A formal first reading is warned to consider changes to the minimum housing ordinance that were discussed informally by the Council at the August 27, 2024 Council meeting. Please refer to the memo for details about the proposed changes, which include proposals to better align the ordinance with the evolving State-issued codes that must be adhered to by Code Enforcement.

**Special Meeting of the Barre City Council
Held August 26, 2024
Council Chambers-Barre City Hall**

The Special Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 4:35 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilor Sonya Spaulding and Councilor Emel Cambel; from Ward II, Councilor Amanda Gustin; and from Ward III, Councilor Samn Stockwell .City staff members present were City Manager Nicolas Storrellicastro, and Clerk/Treasurer Cheryl Metivier.

Absent: Ward II; Councilor Teddy Waszazak, Ward III; Councilor Michael Deering

Adjustments to the Agenda:

Request for executive session following regular Council meeting (personnel and legal)

Visitors & Communications: none

Approval of Consent Agenda:

A. Approval of Minutes:

i. Regular meeting of August 26, 2024

4-a. Approval of City Warrants

A. Ratify warrants from Week of August 14th, 2024

Moved by Councilor Cambel, seconded Councilor Stockwell - Approved

B. Ratify warrants from Week of August 21st, 2024

Moved by Councilor Cambel, seconded Councilor Stockwell – Approved (councilor Gustin abstained)

Motion to call an executive session for personnel and legal matters moved by Councilor Stockwell and 2nd by Councilor Cambel-Approved

Motion to enter executive session moved by Councilor Stockwell, seconded by Councilor Gustin-Approved at 4:45 pm.

Exit Executive Session: Councilor Stockwell moved, Councilor Cambel seconded.

Adjourn: Councilor Stockwell moved, Councilor Cambel seconded.

Next meeting is scheduled for Tuesday, August 27, 2024.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl A. Metivier, City Clerk

**Regular Meeting of the Barre City Council
Held August 27, 2024
Council Chambers-Barre City Hall**

The scheduled Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 6:00 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilor Sonya Spaulding; from Ward II, Councilors Amanda Gustin and Teddy Waszazak ; and from Ward III, Councilors Samn Stockwell and Michael Deering .City staff members present were City Manager Nicolas Storellicastro, and Clerk/Treasurer Cheryl Metivier.

Absent: Ward 1 Councilor Emel Cambel

Adjustments to the Agenda: Remove Approval of the August 26th Special Council Meeting minutes-will ratify at next meeting.

Visitors & Communications:

*State Representative Peter Anthony gave a heartfelt plea to save the historical “Round” granite shed, located next to the DPW garage, that is slated for removal or demolition. He would like time to find interested and capable supporters to repurpose the building possibly elsewhere. The historical value would be an asset to our community.

*Tess Taylor brought the councils attention to the end of the State’s Emergency Housing Program will end September 15th. With the younger population headed back to school, upholding this program is vital to The young members of our communities.

*Michael Boutin would like registered voters to cast a “yes” vote for the BUUSD budget.

Approval of Consent Agenda:

- A. Clerk’s Office License & Permits – Entertainment License – Slowpoke Exchange LLC (N Main) Art exhibit Sun. Sept 1st 6pm-10pm – Special venue license issued by VT Liquor
- B. Authorize Manager to execute contracts-none
- C. Set Managers FY25 salary retroactive to July 1, 2024 - 5% increase
- D. Errors & Omissions; 531 N Main Street & 1 Third Street
- E. “Gopher” grant application support from Council

Motion moved by Councilor Deering, seconded by Councilor Stockwell

4-a. Approval of City Warrants

A. Approval of warrants from Week of August 28th, 2024

Moved by Councilor Spaulding, seconded Councilor Gustin – Approved

City Clerk & Treasurer Report

*Tax bills were mailed Friday, August 16th with a Q1 due date of September 16th.

*The BUUSD budget revote is scheduled for September 17th.The absentee ballots will be mailed out soon. Please, vote the ballot and return to one of (2) convenient drop boxes located outside of City Hall.

*The State of Vermont intends on mailing ALL registered voters in Vermont the ballots for the General election. The Secretary of State’s office recommends registered voters create an account on the “My Voter Page” to review your information and update if necessary.

City Managers Report

*Pool season is over. The staff was admirable and though had a tough start, grew to be outstanding and exemplary role models. Hoping they all return next year!

*FEMA has set up space at the Auditorium, on the basement level, for community members to visit and discuss Assistance.

*EPA grant application was submitted last week.

*Some of the City staff will participate in an exhibition game with the Bennington Martins. This is intended to be a fund raiser for flood victims in the area. During break periods, games and fun are planned by local merchants and community members. Carol Dawes is scheduled to sing the National Anthem.

New Business

A. Introduction of the New BUUSD Superintendent- JoAn Canning is the new superintendent of the Barre Unified Union School District (BUUSD) in Barre, Vermont. She started her role on July 1, 2024, after the board unanimously agreed to hire her to replace Chris Hennessey. She introduced herself to the Council and local community. She has ambitious plans to create community and inclusion within the school, among both staff and students.

B. RIVER- Updates to the “Top 10” list of flood mitigation projects were presented with additional bullet point of details and steps to make it easier for residents to digest, including;

Berlin St bridge removal

Willey Street restructure

Harrington & Brook St trash rack adjustments

Creating flood plain where Deserreau Machine now stands

Hydrology & hydraulic study

The timeline for decisions are nearing, and moving forward means focusing on the recommendation of the City and City Council.

Further inspection of the streams and brooks in the Currier Park area, flagged areas to be focused on for immediate flood mitigation.

C. Authorization of an expenditure of up to \$80,000 in ARPA funding for a hydrology study.

Motion moved by Councilor Gustin and seconded by Councilor Waszazak - approved

D. Approve local hazard mitigation plan.

Motion to move w/ recommended FEMA changes if needed, by Councilor Waszazak and seconded by Councilor Gustin - approved.

E. Public hearing warned –Interim zoning revisions to revise density, parking and housing requirements.

Planning & Permitting Director Janet Shatney, David Sickel the Planning Commission Chair and Becky Wigg Vice Chair, presented an interim proposal to revision to allow home owners to add accessory apartments and more parking allowances per dwelling in hopes to relieve the housing crisis within the city, but still ensuring building code safety and minimal street congestion. The interim proposal would hopefully become permanent in the future.

State Representative Peter Anthony on support list.

Motion moved by Councilor Spaulding and seconded by Councilor Gustin – approved.

F. Public hearing warned-Revisions to substantial damage threshold and underground tank requirements for the Flood hazard Area Regulations.

Planning & Permitting Director Janet Shatney, David Sickel the Planning Commission Chair and Becky Wigg Vice Chair presented revisions that would require both above ground and below ground fuel tanks to be anchored down, preventing flood waters from washing them down river, down streets in hopes to prevent fuel from leaking and contaminating waters and surrounding soil.

Motion moved by Councilor Gustin and seconded by Councilor Stockwell – approved.

G. Review proposed changes to Minimum housing Ordinance (Stockwell) discussion only.

Councilor Samn Stockwell would like the City to adopt changes to these ordinances, enforcing stricter fines to property owners for violations, including but not limited to minimum heating thresholds and safety violations. Community members and rental unit owners Hebert Heath, Collin Dolittle, Larry Lozier and Samantha Hiscock came to the table to discuss the rental unit inspection processes and questioned whether a need of clear cut details of a possible check list of what to determine their focus could be prior to the inspections and more authority to force tenants to keep apartments safe during their tenancy and hold them accountable for damages or alterations which may make a unit unsafe. The members ask for consistency and transparency from the City inspectors Nick Copping and Arthur Young. Samantha Hiscock would like to see a check list similar to what the State of Vermont has developed be implemented as a standard guide for landlords.

The discussion lead to tabling the discussion and reverting to allowing City attorneys to review and advise.

Upcoming Business-

Mayor Lauzon – email housing discussion

Councilor Spaulding - *water & sewer rates discussion*winter parking ban discussion

Councilor Stockwell – *EPA grant details*vacant commercial building ordinances-fines?

Councilor Waszazak – confirming next meeting to be September 10th.

Roundtable-

Councilor Spaulding – Vote for the BUUSD budget September 17th.
Request to receive documents up for discussion sooner

Councilor Deering – School year has begun, please be mindful to buses, children walking and crossing streets.

Executive Session – (Real estate) moved by Councilor Waszazak seconded by Councilor Stockwell – approved

Enter Executive Session - moved by Councilor Waszazak seconded by Councilor Stockwell – approved

Exit Executive Session - moved by Councilor Waszazak seconded by Councilor Stockwell – approved

Adjourn - moved by Councilor Waszazak seconded by Councilor Stockwell – approved

Next meeting is scheduled for Tuesday, September 10th, 2024.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl A. Metivier, City Clerk



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 09-10-2024**

Consent Item No.: 4D **Discussion Item No.** _____ **Action Item No.** _____

AGENDA ITEM DESCRIPTION: *Resolution 2024-15 Council Authorization via form PM-1 for City Manager to sign the Granite City Apartments Grant Agreement 07110-IG-Barre C-21*

SUBJECT: *Signing the ACCD (Agency of Commerce and Community Development) form PM-1 as a grant agreement resolution that will allow the city manager to execute the Granite City Apartments Grant Agreement*

SUBMITTING DEPARTMENT/PERSON: *Janet Shatney, Planning Director*

STAFF RECOMMENDATION: *Approve the and sign the Resolution*

STRATEGIC OUTCOME/PRIOR ACTION: *Allows ACCD to issue the grant agreement to the City Manager for execution*

EXPENDITURE REQUIRED: *No expenses associated with authorizing this resolution*

FUNDING SOURCE(S): *CDBG (Community Development Block Grant) funds for \$500,000*

LEGAL AUTHORITY/REQUIREMENTS: *United States Department of Housing and Urban Development (HUD;) the federal program of CDBG and the Vermont Community Development Act, 10 V.S.A. Chapter 29 and the CDBG Regulations (24 CFR Part 570)*

BACKGROUND/SUPPLEMENTAL INFORMATION: *City Council gave its approval at a public hearing held on September 21, 2021 for Granite City Apartments Limited (Resolution 2021-13) to consider applying for funds to renovate the former Ward 5 School and renovate 1 & 2 Bromur Street apartments. The Council further granted approval to make application for funding of \$500,000 and the city being the pass-through entity via resolution 2022-02 on March 29, 2022*

LINK(S): *Not applicable*

ATTACHMENTS: *Resolution 2024-15 ACCD form PM-1*

INTERESTED/AFFECTED PARTIES: *Downstreet Housing & Community Development; Evernorth; Barre City taxpayers; future tenants*

RECOMMENDED ACTION/MOTION: *Move to approve signing form PM-1*

Resolution 2024-15

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE

Form PM-1

WHEREAS, the (check one) [] Town [] City [] Village of _____ has applied for funding under the Vermont Community Development Program, as provided for in 10 VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement # _____ to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement;
- 2) that (Name) _____ Title _____ is hereby designated as the person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and
- 3) that (Name) _____ Title _____ who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this _____ day of _____, _____.

LEGISLATIVE BODY

(Typed Name)

(Signature)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

For Agency Use:

Processed By: _____ Date: _____

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

02476	BROWN CASEY OR CITY OF BARRE						
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	73.72	154036
03458	CHRISTIE MICHAEL OR CITY OF BARRE						
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	186.07	154041
04213	DAVILA DAISY OR CITY OF BARRE						
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	186.07	154049
13034	MOREAU CHRISTOPHER OR CITY OF BARR						
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	241.31	154072
16833	PINE DANIEL & SARAH VENOOKER OR CI						
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	84.96	154083
19423	SIRIC ISMET & SENIJA OR CITY OF BA						
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	129.92	154094
02500	224 NORTH MAIN STREET LLC						
	08272024	Property Tax Refund	001-4005-405.4005	GENERAL TAXES	0.00	4,243.26	154027
01142	AFLAC						
	318464	28-Day Bi-Weekly	001-2000-240.0019	AFLAC PAYABLE	0.00	3,194.36	154028
01088	AFSCME COUNCIL 93						
	PR 09042024	PR W/E 8/30/24	001-2000-240.0007	UNION DUES PAYABLE	0.00	268.50	E559
01827	ALDRICH + ELLIOTT PC						
	82384	WWTF Headworks	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	5,023.08	154029
01060	AMAZON CAPITAL SERVICES						
	1VG9PR797JV3	Wood Moisture Meter	001-6040-360.1165	FIRE PREVENTION PROG MAT	0.00	33.88	154030
23018	AUBUCHON HARDWARE						
	497111	Appreciation BBQ Propane	001-9333-360.1329	JULY 24 FLOOD NON-REIMB E	0.00	159.05	154031
	497821	Nuts & Bolts	002-8220-320.0740	EQUIPMENT MAINT	0.00	8.09	154031
					-----	167.14	
02102	BELLAVANCE LOGISTICS						
	L371227	Excavator Transport	016-9333-360.1329	JULY 24 FLOOD EXPENSES	0.00	250.00	154032
02234	BISSON LORI ANN OR CITY OF BARRE						
	04052024	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	192.73	154033
	04052024A	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	253.27	154034
					-----	446.00	
02027	BOUND TREE MEDICAL LLC						
	85455475	Gauze/Tourniquet/Gloves	001-6040-350.1054	MEDICAL SUPPLIES	0.00	157.54	154035

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
02476 BROWN CASEY OR CITY OF BARRE		04052024B	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	130.86	154037
03217 C V LANDFILL INC		695131	AUD Rubbish Removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	78.49	154038
03115 CENTRALSQUARE TECHNOLOGIES		411694	Annual Subscription	001-6040-440.1240	COMP SOFTWARE/OFF EQUIP	0.00	4,627.11	154039
03145 CHAMPLAIN VALLEY EQUIPMENT		CB66397	Oil	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	38.60	154040
03458 CHRISTIE MICHAEL OR CITY OF BARRE		04052024B	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	85.05	154042
03446 CINTAS CORPORATION NO. 2		4186606755	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.28	154043
		4186606755	Uniforms	001-8050-340.0940	CLOTHING	0.00	98.05	154043
		4186606755	Uniforms	002-8200-340.0940	CLOTHING	0.00	42.61	154043
		4186606755	Uniforms	003-8300-340.0940	CLOTHING	0.00	38.25	154043
		4191644623	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.28	154043
		4191644623	Uniforms	001-8050-340.0940	CLOTHING	0.00	97.40	154043
		4191644623	Uniforms	002-8200-340.0940	CLOTHING	0.00	34.65	154043
		4191644623	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.60	154043
		4192363132	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.28	154043
		4192363132	Uniforms	001-8050-340.0940	CLOTHING	0.00	97.40	154043
		4192363132	Uniforms	002-8200-340.0940	CLOTHING	0.00	34.65	154043
		4192363132	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.60	154043
		4194488743	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.28	154043
		4194488743	Uniforms	001-8050-340.0940	CLOTHING	0.00	98.21	154043
		4194488743	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.02	154043
		4194488743	Uniforms	003-8300-340.0940	CLOTHING	0.00	38.41	154043
		4197354921	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
		4197354921	Uniforms	001-8050-340.0940	CLOTHING	0.00	98.22	154043
		4197354921	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
		4197354921	Uniforms	003-8300-340.0940	CLOTHING	0.00	38.41	154043
		4199497152	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
		4199497152	Uniforms	001-8050-340.0940	CLOTHING	0.00	90.46	154043
		4199497152	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
		4199497152	Uniforms	003-8300-340.0940	CLOTHING	0.00	46.17	154043
		4200193405	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
		4200193405	Uniforms	001-8050-340.0940	CLOTHING	0.00	90.46	154043
		4200193405	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
		4200193405	Uniforms	003-8300-340.0940	CLOTHING	0.00	46.17	154043
		4200932188	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
		4200932188	Uniforms	001-8050-340.0940	CLOTHING	0.00	90.46	154043
		4200932188	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
		4200932188	Uniforms	003-8300-340.0940	CLOTHING	0.00	47.98	154043

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	4201648593	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
	4201648593	Uniforms	001-8050-340.0940	CLOTHING	0.00	90.46	154043
	4201648593	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
	4201648593	Uniforms	003-8300-340.0940	CLOTHING	0.00	47.98	154043
	4202345743	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
	4202345743	Uniforms	001-8050-340.0940	CLOTHING	0.00	90.46	154043
	4202345743	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
	4202345743	Uniforms	003-8300-340.0940	CLOTHING	0.00	46.17	154043
	4203085550	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.56	154043
	4203085550	Uniforms	001-8050-340.0940	CLOTHING	0.00	90.46	154043
	4203085550	Uniforms	002-8200-340.0940	CLOTHING	0.00	35.01	154043
	4203085550	Uniforms	003-8300-340.0940	CLOTHING	0.00	46.17	154043
					0.00	2,205.99	
03035	CITY OF MONTPELIER						
	2110	Ambulance Billing - 7/24	001-6040-340.0949	AMB CONTRACT BILLING	0.00	4,782.85	154047
01136	CORPORATE BILLING LLC						
	401032303:01	Horn Elect Brackets	001-8050-320.0743	TRUCK MAINT - STS	0.00	104.08	154048
	401036213:01	Ceramic Wheel Kit	001-8050-350.1061	SUPPLIES - GARAGE	0.00	218.58	154048
					0.00	322.66	
04213	DAVILA DAISY OR CITY OF BARRE						
	04052024B	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	85.05	154050
04029	DEXTER DONNEL						
	1213	Roadside Mowing	001-8050-320.0748	ROADSIDE MOWING	0.00	5,600.00	154051
05069	EDWARD JONES						
	PR 09042024	PR W/E 8/30/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	154052
05027	EMERGENT RESPIRATORY						
	35008420	Mask/Circuits	001-6040-350.1054	MEDICAL SUPPLIES	0.00	568.40	154053
16102	EMPOWER TRUST COMPANY LLC						
	PR 09042024	PR W/E 8/30/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	655.50	E560
	PR 09042024A	PR W/E 8/30/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	422.78	E560
					0.00	1,078.28	
05059	ENDYNE INC						
	500711	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	210.00	154054
	500950	Ecoli Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	25.00	154054
	500951	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	125.00	154054
					0.00	360.00	
05007	EVERETT J PRESCOTT INC						
	6375497	Valve Box Bell	002-8200-320.0750	MAIN LINE MAINT	0.00	1,236.00	154055

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

06928	FINKE EQUIPMENT OF VERMONT LLC						
	G00224	Excavator Rental	016-9333-360.1329	JULY 24 FLOOD EXPENSES	0.00	5,670.00	154056
06065	FISHER AUTO PARTS						
	291-735030	Plugs	001-8500-320.0740	EQUIPMENT MAINT	0.00	5.58	154057
	291-737208	Micro Flex Gloves	001-8500-340.0941	EQUIPMENT - SAFETY	0.00	22.48	154057
					-----	-----	
					0.00	28.06	
06012	FISHER SCIENTIFIC						
	4354698	Filter Paper	003-8330-320.0737	LAB MAINT	0.00	150.30	154058
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR 09042024	PR W/E 8/30/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	427.45	154059
07006	GREEN MT POWER CORP						
	20586	081924 N Main/Maple 7/19-8/19	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	84.17	154060
	30586	081924 Maple/Summer 7/19-8/19	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	82.98	154060
	95693	081924 Dente Park 7/19-8/19	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	32.47	154060
					-----	-----	
					0.00	199.62	
08061	HASKINS DELNAR & KRISTIN OR CITY O						
	08192024	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.41	154061
20097	IAFF LOCAL #881						
	PR 09042024	PR W/E 8/30/24	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E562
01122	INOVALON PROVIDER INC						
	0113542	E-Statements	001-6040-340.0948	AMBULANCE BILL MAILERS	0.00	66.03	154062
12010	L BROWN & SONS PRINTING INC						
	102214	2024 Interim Tax Bills	001-5010-360.1163	POSTAGE FOR METER	0.00	2,046.61	154063
	102214	2024 Interim Tax Bills	001-5070-360.1165	PROGRAM MATERIALS	0.00	2,295.50	154063
					-----	-----	
					0.00	4,342.11	
12109	LARAMIE WATER RESOURCES LLC						
	1532	WWTF Sludge Pump Install	003-8433-500.1401	2.5M - WWTP EQUIP	0.00	45,508.69	154064
12024	LAROCHE TOWING & RECOVERY						
	31609	Towing Unit 25	001-8050-320.0743	TRUCK MAINT - STS	0.00	500.00	154065
12011	LENNYS SHOE & APPAREL						
	3509140	Clothing - A. Collins	001-7015-340.0940	CLOTHING	0.00	150.58	154066
12009	LOWELL MCLEODS INC						
	S 83018	Wheel Stud	001-8050-320.0743	TRUCK MAINT - STS	0.00	63.00	154067

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

13898	MCGEE FORD OF MONTPELIER						
	5015241	Sensor Assembly	001-6040-320.0720	CAR/TRUCK MAINT	0.00	497.90	154068
	5015242	Hub Assembly	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	210.60	154068
					-----	708.50	
13088	MCMaster-CARR						
	31810107	Hose Coupling/Socket Plug	002-8220-320.0740	EQUIPMENT MAINT	0.00	352.60	154069
13075	MCWILLIAM JAMES						
	08292024	23.5 Hrs	048-8000-320.0762	BOR BANNER EXP	0.00	587.50	154070
13086	MONTPELIER STOVE & FLAG WORKS						
	119809	NylGlo Flags	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	80.00	154071
13034	MOREAU CHRISTOPHER OR CITY OF BARR						
	04052024B	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.35	154073
14016	NELSON ACE HARDWARE						
	286474	Bolt/Elec Tape/Clamp	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	159.00	154074
	288327	Misc Hardware	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	3.72	154074
	288334	Misc Hardware	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	4.00	154074
	288598	Paint Scraper	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	7.99	154074
	288650	AUD Test Lead Surface	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	11.69	154074
	288651	Shop Phone Handsets	001-8050-350.1061	SUPPLIES - GARAGE	0.00	58.49	154074
	288679	ADA Door Knob	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	13.49	154074
	288679	ADA Door Knob	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	5.87	154074
	288679	ADA Door Knob	001-9333-360.1329	JULY 24 FLOOD NON-REIMB E	0.00	67.48	154074
	288746	Key Cut	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	3.39	154074
	288758	Key Cut	001-9333-360.1329	JULY 24 FLOOD NON-REIMB E	0.00	3.39	154074
	288791	Cleanser	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	7.73	154074
	288811	Glass Cleaner/Scraper	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	25.22	154074
	288813	Goo Gone	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	9.59	154074
					-----	381.05	
14158	NEW ENGLAND TRUCK TIRE CTR INC						
	0162502-009	Tires	001-6040-320.0720	CAR/TRUCK MAINT	0.00	1,253.28	154076
14120	NORTH EAST MATERIALS GROUP LLC						
	4662	Type II Stone Fill	002-9333-360.1329	JULY 24 FLOOD EXPENSES	0.00	557.23	154077
14055	NORWAY & SONS INC						
	19852	Main St Claim	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	195.00	154078
15020	O'REILLY AUTOMOTIVE INC						
	361832	Brake Cleaner	001-6040-320.0720	CAR/TRUCK MAINT	0.00	15.99	154079
	362524	Solenoid	003-8300-320.0743	TRUCK MAINT	0.00	33.42	154079

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	362609	Brake Rotor/Disc Pads	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	537.53	154079
					0.00	586.94	
15058 OTIS ELEVATOR CO							
	100401636021	PS Bldg Mtce 8/1-8/31/24	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	154080
	F10000190988	Logistics/Fuel Impact Fee	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	190.00	154080
					0.00	481.06	
16077 PERSHING LLC							
	PR 09042024	PR W/E 8/30/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	45.00	154081
16003 PIKE INDUSTRIES INC							
	1293280	Asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-STS	0.00	504.00	154082
16833 PINE DANIEL & SARAH VENOOKER OR CI							
	04052024B	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	273.09	154084
16840 PLANTE RONALD & PAULA OR CITY OF B							
	08192024	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.35	154085
17010 QUADIENT FINANCE USA INC							
	5327 060324	Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	2,000.00	E561
	5327 070324	Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	2,087.25	E561
	5327 080424	Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	1,126.33	E561
					0.00	5,213.58	
17002 QUILL CORP							
	40110845	Stamp Refill Ink	001-5010-350.1053	OFFICE SUPPLIES	0.00	25.22	154086
	40235736	Misc Office Supplies	001-5010-350.1053	OFFICE SUPPLIES	0.00	39.76	154086
	40235736	Misc Office Supplies	001-5010-350.1053	OFFICE SUPPLIES	0.00	57.30	154086
	40235736	Misc Office Supplies	001-5010-350.1053	OFFICE SUPPLIES	0.00	32.67	154086
					0.00	154.95	
17015 QUINN MONTES OR CITY OF BARRE							
	08052024	Current W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	205.84	154087
18245 RAINBOW BRIDGE COMMUNITY CENTER							
	08012024	Voter Approved Allocation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	154088
18246 ROSSI LORENA & LEANDER ZDANOWSKI O							
	08162024	Delinq W/S Refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	145.32	154089
	08162024A	Delinq W/S Refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	41.55	154090
					0.00	186.87	
19418 SANEL NAPA - BARRE							
	404594	Oil/Oil Filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	29.92	154091

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	404665	26in Ice Blade	001-6040-320.0720	CAR/TRUCK MAINT	0.00	15.17	154091
	404708	Brass Connector	001-8050-320.0743	TRUCK MAINT - STS	0.00	5.52	154091
	404711	Battery	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	129.14	154091
	404714	Wrench	001-8050-350.1060	SMALL TOOLS	0.00	47.48	154091
	404734	Hydraulic/Oil Filter/Oil	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	139.12	154091
	404841	Oil/Oil Filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	29.92	154091
	404843	Air Filters	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	17.83	154091
	404943	Gaskets	001-8050-350.1061	SUPPLIES - GARAGE	0.00	33.98	154091
	404956	Synth Motor Oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	53.88	154091
					-----	501.96	
19457	SHIP SEVIN LLC OR CITY OF BARRE						
	08052024	Current W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	345.27	154093
19423	SIRIC ISMET & SENIJA OR CITY OF BA						
	04052024B	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	211.75	154095
19066	SPILLANE CHIP						
	08052024	Current W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	407.12	154096
19066	SPILLANE CHIP OR CITY OF BARRE						
	08052024A	Current W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	393.22	154097
21003	US POSTMASTER						
	08262024	W/S Dept Postage	002-8200-360.1163	METER POSTAGE	0.00	1,300.00	154098
	08262024	W/S Dept Postage	003-8300-360.1163	METER POSTAGE	0.00	1,300.00	154098
					-----	2,600.00	
22247	VERMONT CONSTRUCTION COMPANY						
	1-1725-1	Membrane Replacement	003-8433-500.1400	2.5M-MEMBRANE ROOF REPL	0.00	97,875.00	154099
22013	VERMONT DEPT OF HEALTH						
	1428	Engraved Paper	001-5070-220.0417	RECORDING OF RECORDS	0.00	158.00	154100
22135	VERMONT ELEVATOR INSPECTION SERVIC						
	38912	Elevator Insp - City Hall	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	234.00	154101
	38918	Elevator Insp - PS Bldg	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	208.00	154101
	39594	Elevator Insp - Ice House	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	101.00	154101
	39813	Elevator Insp - PS Bldg	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	100.00	154101
	39814	Elevator Insp - Ice House	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	100.00	154101
					-----	743.00	
24502	WRIGHT-PIERCE						
	0000236833	Prof Svcs thru 6/28/24	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	8,718.63	154102
26006	ZOLL MEDICAL CORP GPO						
	3994211	Autopulse LI-Ion Battery	001-6040-350.1054	MEDICAL SUPPLIES	0.00	975.82	154103

09/03/24
 11:37 am

City of Barre Accounts Payable
 Warrant/Invoice Report # 28-05

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 Gretchen.Stigall

By check number for check acct 01(GENERAL FUND) and check dates 09/04/24 thru 09/04/24

Vendor								
PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check	
	4036117	EKG Electrodes	001-6040-350.1054	MEDICAL SUPPLIES	0.00	1,551.00	154103	
					0.00	2,526.82		
Report Total						220,447.36		

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***220,447.36
 Let this be your order for the payments of these amounts.

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 9/4/2024

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,192.00	76.58	73.45	17.18	26.68	0.00	73.45	17.18
3	Aldsworth, Joseph G.	2,163.59	255.36	120.97	28.30	85.13	0.00	120.97	28.30
5	Avery, Carroll A.	1,164.80	81.11	66.22	15.48	30.96	0.00	66.22	15.48
163	Baker, Brian L.	2,096.80	139.42	126.41	29.56	54.55	0.00	126.41	29.56
6	Baril, James A.	2,221.99	265.00	124.49	29.12	81.02	0.00	124.49	29.12
7	Benjamin, Kenneth S.	2,144.30	200.95	131.22	30.69	62.52	0.00	131.22	30.69
8	Bennington, William A.	1,265.73	90.49	75.49	17.66	30.24	0.00	75.49	17.66
9	Benson, Nicholas J.	1,597.05	179.54	95.95	22.44	55.38	0.00	95.95	22.44
11	Blackshaw, Brook W.	1,733.94	162.58	102.40	23.95	54.74	0.00	102.40	23.95
122	Bombardier, Timothy	1,416.66	191.15	87.84	20.54	73.87	0.00	87.84	20.54
14	Bramman, Kathryn H.	1,232.81	128.58	75.33	17.62	39.08	0.00	75.33	17.62
155	Brault, Marcel T	1,515.78	174.60	93.98	21.98	47.43	0.00	93.98	21.98
17	Brown, Anderson C.	2,166.78	321.50	133.37	31.19	110.89	0.00	133.37	31.19
19	Bullard, Don A.	1,357.39	181.11	84.16	19.68	56.95	0.00	84.16	19.68
21	Carminati Jr., Joel F.	1,276.96	55.91	75.22	17.59	29.74	0.00	75.22	17.59
179	Cassani II, Mario E	990.02	66.18	57.83	13.52	23.46	0.00	57.83	13.52
22	Cetin, Matthew J.	1,964.70	142.92	111.90	26.17	45.72	0.00	111.90	26.17
23	Charbonneau, Michael J.	1,486.80	123.50	79.37	18.56	38.57	0.00	79.37	18.56
24	Chase, Sherry L.	1,100.41	82.05	58.69	13.73	25.63	0.00	58.69	13.73
25	Clark, Kailyn C.	1,282.05	98.00	79.49	18.59	40.25	0.00	79.49	18.59
26	Collins, April M.	970.41	67.83	58.60	13.71	27.20	0.00	58.60	13.71
27	Copping, Nicholas R.	1,603.56	157.35	89.74	20.98	48.73	0.00	89.74	20.98
28	Cruger, Eric J.	2,334.15	307.49	137.26	32.10	93.77	0.00	137.26	32.10
29	Cushman, Brian K.	2,130.40	157.08	122.18	28.57	49.67	0.00	122.18	28.57
33	Degreenia, Catherine I	1,983.82	280.61	117.09	27.39	85.10	0.00	117.09	27.39
34	Demell, William M.	1,106.40	92.39	61.57	14.39	28.52	0.00	61.57	14.39
173	DeRose, TJ T	1,431.20	160.90	86.70	20.28	56.79	0.00	86.70	20.28
35	Dexter, Donnel A.	1,483.30	175.94	83.55	19.54	54.31	0.00	83.55	19.54
36	Dodge, Shawn M.	2,164.80	161.10	131.22	30.69	62.20	0.00	131.22	30.69
38	Drown, Jacob D.	1,876.40	222.87	110.15	25.76	68.38	0.00	110.15	25.76
39	Durgin, Steven J.	1,551.20	135.25	86.24	20.17	42.10	0.00	86.24	20.17
40	Eastman Jr., Larry E.	1,978.40	227.06	112.06	26.20	69.64	0.00	112.06	26.20
42	Farnham, Brian D.	2,025.78	263.22	122.59	28.67	80.49	0.00	122.59	28.67
43	Fecher, Jesse T.	1,598.59	150.41	98.00	22.92	57.56	0.00	98.00	22.92
44	Fleury, Jason R.	1,998.63	243.32	113.38	26.51	74.52	0.00	113.38	26.51
189	Forsell, Christopher A	1,481.85	64.76	83.45	19.51	32.21	0.00	83.45	19.51
45	Frey, Jacob D.	2,542.97	309.25	149.50	34.97	92.27	0.00	149.50	34.97
46	Gaylord, Amos R.	1,721.35	214.63	106.72	24.96	65.91	0.00	106.72	24.96
47	Gilbert, David P.	1,138.40	107.00	68.62	16.04	33.62	0.00	68.62	16.04
170	Gillander, Ilene R	80.00	0.00	4.96	1.16	0.30	0.00	4.96	1.16

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 9/4/2024

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
49	Guyette, Brandon L.	1,717.60	186.24	103.49	24.20	68.31	0.00	103.49	24.20
50	Hastings III, Clark H.	998.40	88.56	59.16	13.84	27.45	0.00	59.16	13.84
156	Hayden, Gregory William	1,147.53	99.49	69.04	16.15	27.22	0.00	69.04	16.15
52	Hedin, Laura T.	1,375.60	122.49	80.22	18.76	37.25	0.00	80.22	18.76
54	Herring, Jamie L.	1,208.48	57.32	73.82	17.27	30.13	0.00	73.82	17.27
55	Hoar, Brian W.	1,992.70	102.76	112.90	26.40	42.82	0.00	112.90	26.40
188	Hood, James R	1,338.80	10.79	80.00	18.71	28.13	0.00	80.00	18.71
56	Houle, Jonathan S.	1,973.23	205.17	121.19	28.34	65.27	0.00	121.19	28.34
58	Hoyt, Everett J.	1,298.80	86.35	73.80	17.26	39.92	0.00	73.80	17.26
169	Isabelle, Jeffrey D	45.00	0.00	2.79	0.66	0.00	0.00	2.79	0.66
167	Isabelle, Pierre D	680.00	73.29	42.16	9.86	40.40	0.00	42.16	9.86
59	Kelly Jr, Joseph E.	1,288.28	47.15	68.88	16.11	17.43	0.00	68.88	16.11
184	Kirby, Kristopher J	1,100.00	26.85	59.31	13.87	20.63	0.00	59.31	13.87
61	Kosakowski, Joshua D.	1,398.00	154.34	82.98	19.41	47.82	0.00	82.98	19.41
174	Kuras, Sarah V	1,083.60	94.63	66.07	15.45	29.14	0.00	66.07	15.45
165	LaBarge-Burke, Michelle J	1,102.40	73.78	65.69	15.37	28.86	0.00	65.69	15.37
62	Lane, Zebulyn M.	2,028.30	292.23	124.34	29.08	89.19	0.00	124.34	29.08
172	Larrabee, David M	1,068.80	93.40	61.94	14.48	28.80	0.00	61.94	14.48
64	Lowe, Robert L.	1,314.81	112.21	70.72	16.54	35.97	0.00	70.72	16.54
65	Machia, Delphia L.	1,048.40	90.95	64.55	15.09	28.12	0.00	64.55	15.09
67	Mahoney, Brandyn A.	800.00	57.85	49.60	11.60	24.42	0.00	49.60	11.60
68	Maloney, Jason F.	1,430.61	112.65	82.25	19.24	37.26	0.00	82.25	19.24
69	Manning, Jeffrey C.	330.00	4.92	20.46	4.79	8.67	0.00	20.46	4.79
168	Markham, Clifton C	590.00	42.65	36.58	8.55	27.38	0.00	36.58	8.55
70	Martel, Joell J.	1,644.88	186.61	93.67	21.91	57.50	0.00	93.67	21.91
171	Martineau, Brenda J	1,176.48	109.07	69.36	16.22	34.24	0.00	69.36	16.22
71	McGowan, James R.	2,290.67	340.35	133.36	31.19	88.63	0.00	133.36	31.19
72	McTigue, Peter J.	480.00	0.00	29.76	6.96	8.90	0.00	29.76	6.96
73	Metivier, Cheryl A.	2,458.40	233.36	143.41	33.54	73.06	0.00	143.41	33.54
75	Monahan, Dawn M.	2,292.00	176.66	131.66	30.80	58.65	0.00	131.66	30.80
77	Morris, Scott D.	1,307.20	147.35	81.05	18.95	61.14	0.00	81.05	18.95
78	Morrison, Camden A.	1,731.00	200.43	102.79	24.04	61.65	0.00	102.79	24.04
79	Morse, Bradley P.	330.99	5.02	20.52	4.80	8.70	0.00	20.52	4.80
80	Mott, John C.	441.68	34.69	27.38	6.40	12.41	0.00	27.38	6.40
191	Murphy, Carson	1,126.06	88.36	69.82	16.33	34.95	0.00	69.82	16.33
164	Murphy, Michael T	1,028.00	97.19	63.74	14.91	29.86	0.00	63.74	14.91
82	Noack, Rodney	1,077.60	76.23	63.36	14.82	29.55	0.00	63.36	14.82
123	O'Grady, Peter L.	520.00	0.00	32.24	7.54	10.24	0.00	32.24	7.54
152	Pike, Roxanne L	869.20	82.01	52.78	12.35	32.79	0.00	52.78	12.35
183	Placey-Noyes, Tyler C	1,013.60	63.24	56.39	13.19	25.92	0.00	56.39	13.19

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 9/4/2024

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
88	Poirier, Holden R.	1,383.90	144.01	84.42	19.74	44.73	0.00	84.42	19.74
89	Pouliot, Brooke L.	1,201.20	88.42	74.47	17.42	30.50	0.00	74.47	17.42
90	Pretty, Alyssa A.	1,480.24	131.30	91.77	21.47	51.83	0.00	91.77	21.47
91	Protzman, Todd A.	575.00	40.77	35.65	8.34	13.59	0.00	35.65	8.34
93	Pullman, David L.	976.40	79.32	59.43	13.90	24.36	0.00	59.43	13.90
192	Rawson, Joseph A	993.49	102.66	58.59	13.71	27.16	0.00	58.59	13.71
95	Reale, Michael R.	1,310.40	134.61	81.24	19.00	41.91	0.00	81.24	19.00
97	Rivard, Sylvie R	1,104.40	94.97	62.89	14.71	29.24	0.00	62.89	14.71
99	Rubalcaba, David T.	1,774.44	217.66	107.95	25.25	66.82	0.00	107.95	25.25
100	Russell, Paula L.	1,346.80	53.13	76.48	17.89	28.96	0.00	76.48	17.89
101	Ryan, Patty L.	1,818.68	207.19	112.75	26.37	81.60	0.00	112.75	26.37
103	Seaver, Debbie L.	1,176.40	135.33	61.30	14.33	45.74	0.00	61.30	14.33
104	Shatney, Janet E.	1,668.00	116.12	95.77	22.39	37.72	0.00	95.77	22.39
105	Smith, Clint P.	1,224.81	112.09	70.68	16.53	34.13	0.00	70.68	16.53
151	Smith, Michael P	1,080.80	31.90	61.91	14.48	13.89	0.00	61.91	14.48
185	Stanley, Gavin P	981.20	72.08	60.83	14.23	28.39	0.00	60.83	14.23
193	Stigall, Gretchen	1,147.93	43.45	66.29	15.51	26.19	0.00	66.29	15.51
148	Storelicastro, Nicolas R	2,927.27	230.59	181.49	42.45	89.57	0.00	181.49	42.45
110	Strassberger, Kirk E.	1,404.45	86.31	78.65	18.40	29.91	0.00	78.65	18.40
187	Taylor, Therese M	1,200.00	83.48	71.40	16.70	32.27	0.00	71.40	16.70
112	Tillinghast, Zachary M.	1,521.63	151.47	87.50	20.47	46.96	0.00	87.50	20.47
113	Tucker, Randall L.	2,008.79	216.05	114.30	26.74	65.32	0.00	114.30	26.74
114	Tucker, Russell W.	1,330.81	116.83	74.26	17.37	31.95	0.00	74.26	17.37
115	Vail, Braedon S.	2,227.20	159.30	137.61	32.18	88.48	0.00	137.61	32.18
180	Webster, James P	1,088.03	82.48	61.46	14.37	38.50	0.00	61.46	14.37
186	Young, Arthur D	1,352.00	61.60	76.59	17.91	31.32	0.00	76.59	17.91
REPORT TOTAL		149,023.54	13,584.75	8,786.27	2,054.91	4,675.92	0.00	8,786.27	2,054.91



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 9-10-2024**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** **8A**

AGENDA ITEM DESCRIPTION: *2nd Reading and Public Hearing for revisions to substantial damage threshold and underground tank requirements for the Flood Hazard Area Regulations*

SUBJECT: *Revisions to the Flood Hazard Area Regulations to meet State and Federal requirements*

SUBMITTING DEPARTMENT/PERSON: *Barre City Planning Commission; Janet Shatney, Planning Director*

STAFF RECOMMENDATION: *Approve the draft revisions made by the commission and staff and the state, and allows the Director to have published in the newspaper to meet the City Charter’s publishing requirements before becoming effective*

STRATEGIC OUTCOME/PRIOR ACTION: *Defines substantial damage to mirror the state definition, clarifies that an appraised value can be used to define the value of a structure, further clarifies that the value of the structure and not the land is used for calculations; rewrites the fuel tank requirements so that tanks in the flood zone need to be anchored and fill pipes above the design flood elevation; and adds a definition of substantial improvement to the definitions section of the regulations*

EXPENDITURE REQUIRED: *No expenses associated with these revisions*

LEGAL AUTHORITY/REQUIREMENTS: *24 VSA Chapter 117*

BACKGROUND/SUPPLEMENTAL INFORMATION: *The Barre City Flood Hazard Regulations were last updated in 2010, and were more stringent than what is required today. They have now been revised to meet Vermont State Definitions for substantial damage and improvement; the revisions have been approved by the State Floodplain Manager Ned Swanberg and still meet the requirements of the NFIP (National Floodplain Insurance Program) of which the City is enrolled in. And, the Barre City Planning Commission approved these revisions with the addition of a definition at their July 25, 2024 hearing where they approved forwarding to the City Council for consideration*

ATTACHMENTS: *Revised draft pages of the regulations*

RECOMMENDED ACTION/MOTION: *Approve the revisions as presented.*

Janet Shatney

From: Swanberg, Ned (he/ki) <Ned.Swanberg@vermont.gov>
Sent: Wednesday, June 26, 2024 9:48 AM
To: Janet Shatney
Subject: RE: Question on revising our flood hazard ordinance

Hello Janet, The changes proposed meet the requirements of the NFIP.

The state recommended model language has Substantial Improvement standards that calculate SI cumulatively over three years. bit.ly/model-regulations

“Substantial improvement” means any repair, reconstruction, rehabilitation, addition, or other improvement of a structure after the date of adoption of this bylaw, the cost of which, over three years or over the period of a common plan of development, cumulatively equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred “substantial damage,” regardless of the actual repair work performed. The term does not, however, include either: (a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been previously identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or (b) Any alteration of an “historic structure,” provided that the alteration will not preclude the structure’s continued designation as an “historic structure.”

The value of a cumulative calculation is to inform building owners early and often regarding their flood risk, their opportunity to mitigate the risk, and the legal requirement to mitigate if/when damaged for any reason. After Substantial Damage the owner is typically least able to mitigate.

The cumulative calculation is important since sometimes investments through a common plan of improvement are phased to avoid compliance.

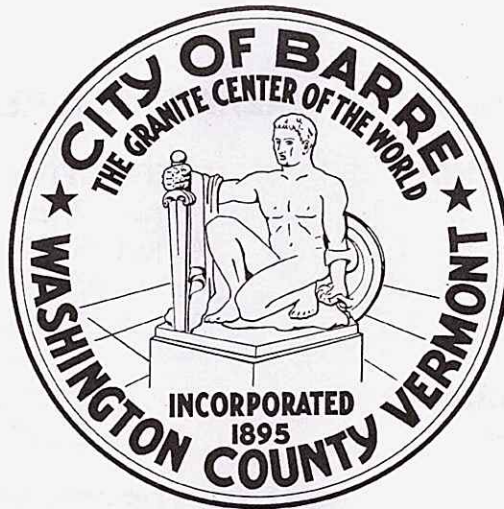
All said this change is not inconsistent with the minimum standards to maintain access to flood insurance through the NFIP.

Please send along a copy of the final text after adoption. Thank you.

Best wishes,
Ned

Resources for Municipal Officials dec.vermont.gov/after-a-flood#KeySD
Resources for the Public www.floodready.vt.gov/help-after-flooding

Ned Swanberg (he/ki) CFM
Vermont Flood Hazard Mapping Coordinator | Regional Floodplain Manager
Vermont Agency of Natural Resources | Department of Environmental Conservation
Watershed Management | Rivers
1 National Life Dr. | Davis 2 | Montpelier, VT 05620-3522
802-490-6160 ned.swanberg@vermont.gov
bit.ly/fema-map-update



CITY OF BARRE

FLOOD HAZARD AREA REGULATIONS

Version Date: August 27, 2010

DRAFT Amendments to City Council August 27, 2024

Department of Zoning Inspections, Permitting, & Planning, Permitting & Assessing

City of Barre
6 North Main Street
Barre, VT 05641

802-476-0245

HISTORY OF THE FLOOD HAZARD AREA REGULATIONS

AMENDED

August 3, 2010
August 5, 2003
April 24, 1990
August 7, 1987

EFFECTIVE

August 27, 2010
August 25, 2003
May 14, 1990
August 27, 1987

ADOPTED

February 25, 1985

EFFECTIVE

March 17, 1985

ENTERED NFIP BY RESOLUTION OF CITY COUNCIL

ADOPTED

January 22, 1974

EFFECTIVE

April 15, 1974

HISTORY OF MAP AMENDMENTS

ORIGINAL MAPS (FIRM & FBFM)

January 17, 1985

PREPARED BY:

City of Barre Planning Commission
Mike Miller, AICP CFM City of Barre Director of Planning & Zoning

Section 5. Substantial Improvement/Damage Determinations

5.01 Determining Substantial Improvements

- (A) Applicability. Where development constitutes a substantial improvement to an existing structure, the existing structure shall be improved to NFIP standards and to the standards of these regulations.
1. Substantial improvement means any repair, reconstruction, or improvement of a structure, the cost of which either equals or exceeds \$50,000 or exceeds 50 percent of the market value of the structure, whichever is less, before the start of construction.
 2. -This term includes structures which have incurred "repetitive loss" or "substantial damage", regardless of actual work performed.
- (B) Calculating Substantial Improvements. The following shall apply when calculating substantial improvements:
1. Unless stricter rules are described in this section, FEMA NFIP guidance such as the *NFIP Flood Plain Management Requirements- Desk Reference* shall be used to guide calculation of market value of structure and costs.
 2. Where one building is attached to another through a covered breezeway or similar connection, the two buildings are considered separate and substantial improvement calculations shall be made for each structure independently.
 3. All improvements shall be counted cumulatively over 5 years to determine if a substantial improvement of a structure has occurred.
 - a. Any non-permitted improvements discovered after the fact shall be considered to have all occurred at the same time for purposes of determining substantial improvements.
 4. In general the City of Barre shall use the assessed value of the structure as the default value of the structure, and does not preclude an appraisal from being used. The value of the land should not be included in the valuation of the structure.
- (C) Substantial Improvements of Existing Structures. The following shall apply to govern structures that are substantially improved:
1. Where an application proposes to make a substantial improvement to an existing structure, that structure shall be brought into conformance with these regulations. For example a structure with the lowest floor below BFE may be required to elevate the structure.

2. Where one structure is attached to another through a covered breezeway or similar connection, it is a separate structure and not an addition. Therefore, substantial improvement of a structure would require the elevation of the structure and all additions but not separate structures.
 3. Regardless of substantial improvement determination, all additions (i.e. expansions of building footprint) shall meet NFIP requirements.
- (D) Non-Substantial Improvements of Existing Structures. The following shall apply to govern structures that are not substantially improved:
1. Where a proposal is determined to be a non-substantial improvement only the improvement will be reviewed for conformance with these regulations.
 2. Non-substantial improvements to existing structures apply to existing structures on their existing footprints. Additions to structures must be compliant with all relevant requirements of these regulations.
- (E) The term 'substantial improvement' does not include the following:
1. The cost of improvements of a structure to correct existing violations of state and local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions;
 2. Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure. The Administrative Officer may request from the applicant a Section 106 report, prepared by a qualified professional, to demonstrate compliance with this provision.
 - a. This exemption does not apply to additions (i.e. expansions of building footprint) to historic structures which must be built in compliance with these regulations.

5.02 Determining Substantial Damage

- (A) Applicability. Where a substantially damaged structure is proposed for redevelopment, the structure shall be redeveloped to the standards of these regulations.
- (B) Calculating substantial damage. The following shall apply when calculating substantial damages:
1. Unless stricter rules are described in this section, FEMA NFIP guidance such as the *NFIP Flood Plain Management Requirements- Desk Reference* shall be used to guide calculation of market value of structure and costs to repair.

2. In general the City of Barre shall use the assessed value of the structure as the default value of the structure. The value of the land should not be included in the valuation of the structure.
- (C) Substantial damage of existing structures. The following shall apply to govern structures that are substantially damaged:
1. Where a substantially damaged structure is proposed for redevelopment, that structure shall be brought into conformance with these regulations. For example a building with the lowest floor below BFE which has been substantially damaged may be required to elevate the building during reconstruction.
- (D) Non-Substantial damage of existing structures. The following shall apply to govern structures that are not substantially damaged:
1. Redevelopment of a structure which has sustained non-substantial damage shall have that development reviewed under the rules regarding substantial improvements above (Section 5.01).

6. Where an individual mobile home lot in an existing mobile home park is vacated, the lot shall not be considered discontinued or abandoned even if either the lot or park is non-conforming. Replacement mobile homes shall be regulated per section 8.14(B) of these regulations.

Subsection 8B Specific Uses & Structures Review Criteria

8.10 Alteration of a Watercourse

- (A) Alteration or relocation of watercourses. The alteration or relocation of a portion of a watercourse within the Flood Hazard Area is prohibited unless part of an overall plan (adopted by the municipality) involving river restoration, flood mitigation, or other public purpose. In these instances, the alteration or relocation may be permitted only if the flood carrying capacity within the altered or relocated portion of a watercourse is maintained or increased.

8.11 Filling and Other Earthwork

- (A) Requirements regarding filling in the Flood Hazard Area.
 1. In instances where these regulations allow fill, all fill must be properly compacted, graded, and, where appropriate, re-vegetated. All filling must be in compliance with Technical Bulletin 10-01 *Ensuring that structures built on fill in or near special flood hazard areas are reasonably safe from flooding.*
 2. Landfilling is not permitted within the stream or river setback, wetlands or wetland setback, nor in the floodway.
 3. The practice of removing unsuitable existing material (topsoil) and backfilling with structural material is not considered the placing of fill.
- (B) Where an applicant wishes to remove a property from the Flood Hazard Area by elevating the natural grade (adding fill in the flood hazard area) the applicant shall provide a CLOMR-F or LOMR-F, as appropriate to the project.

8.12 Fuel Tanks

- (A) All fuel storage tanks (e.g. liquid propane, diesel, home heating fuel, kerosene, etc.) in the Flood Hazard Area shall be placed at or above DFE (Design Flood Elevation) or a minimum of one foot above the base flood elevation and be securely anchored to prevent flotation; or storage tanks may be placed underground if securely anchored as certified by a qualified professional.

(B) Fuel storage tanks located below the DFE must have all filler pipes and vents located at or

above the DFE.

8.13 Manufactured (Mobile) Homes

- (A) No provision of these regulations shall have the effect of excluding mobile homes, modular housing, or other forms of prefabricated housing from the municipality, except upon the same terms and conditions as conventional housing is excluded. [§4412(1)(B)]
- (B) Within these regulations, mobile homes and manufactured homes are synonymous.
- (C) In non-conforming manufactured home parks, manufactured homes shall be treated the same as conventional housing except that manufactured homes shall demonstrate that they are securely anchored to foundation system to resist flotation, collapse, and lateral movement.

8.14 Manufactured (Mobile) Home Parks

- (A) Manufactured home parks are prohibited in the Flood Hazard Area.
- (B) Any manufactured homes to be replaced or substantially improved that are located in an existing manufactured home park, where elevating a replacement home to or above the base flood elevation is not possible, the lowest floor shall be supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 48 inches in height above grade and be securely anchored to resist flotation, collapse, or lateral movement.
- (C) An evacuation plan for any existing manufactured home parks and subdivisions indicating alternate vehicular access and escape routes shall be filed with the State Civil Defense Office. (See §1910.3(b)(8) of the Federal Register and the FEMA manual, "Manufactured Home Installation in Flood Hazard Areas" for anchoring standards.)

8.15 Public Infrastructure

- (A) Bridges, culverts, channel management activities, or public projects which are functionally dependent on stream access or crossing are permitted in the Flood Hazard Area provided they are part of an overall plan (adopted by the municipality).

8.16 Recreational Vehicles

- (A) Storage or use of recreational vehicles is prohibited in the flood hazard area.

8.17 Subdivisions

- (A) The subdivision of land within the Flood Hazard Area is allowed only if it can be demonstrated by the applicant that each parcel created will have some permissible use. Each new parcel, for instance, shall have sufficient areas outside of the floodway which are suitable for

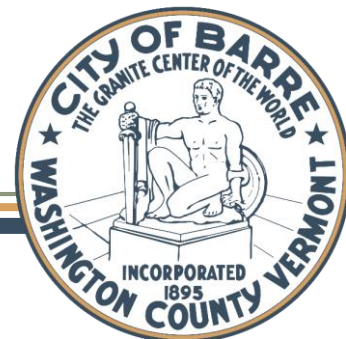
primarily not for use as a permanent dwelling but as a temporary living quarters for recreational, camping, travel, or seasonal use.

45. Regulatory floodway in the City of Barre *See Floodway*
46. Repetitive loss means flood-related damage sustained by a structure on two separate occasions during a ten year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.
47. Special Flood Hazard Area *See Flood Hazard Area*
48. Structure means an assembly of materials for occupancy or use, including but not limited to, a walled and roofed building, a gas or liquid storage tank (either above or below the ground), other buildings, manufactured home, billboard, sign, wall, or fence.
49. Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred (See Section 5.02).
50. Substantial improvement means any repair, reconstruction, rehabilitation, addition, or other improvement of a structure after the date of adoption of this bylaw, the cost of which, over three years or over the period of a common plan of development, cumulatively equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either: (a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been previously identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or (b) Any alteration of an "historic structure," provided that the alteration will not preclude the structure's continued designation as an "historic structure." See section 5.01.
51. Violation means the failure of any development to be fully compliant with these regulations including any failure to provide documentation of a required elevation certificate, certificate of compliance, or any other certificate or other evidence of compliance required under these regulations.
52. V.S.A. is abbreviation for Vermont Statutes Annotated.

11.02 Additional Definitions

- (A) As a result of NFIP requirements, these regulations must define certain words or phrases

EPA COMMUNITY CHANGE GRANT

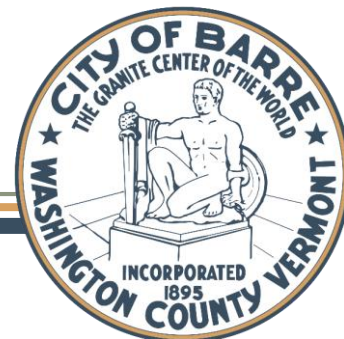


- Funder is the Environmental Protection Agency.
- \$2 Billion dollars nationwide. Over \$500million already awarded.
- Rolling application until November 21.
- Advised by TA consultants for EPA funding will be fully committed before 11/21/24.
- Lead Applicant: Downstreet Housing and Community Development
- Statutory Partner: City of Barre
- Collaborating Entities: City of Montpelier and Friends of the Winooski
- Submitted on 8/20/24
- Decision date is unknown, expect by the end of the year.



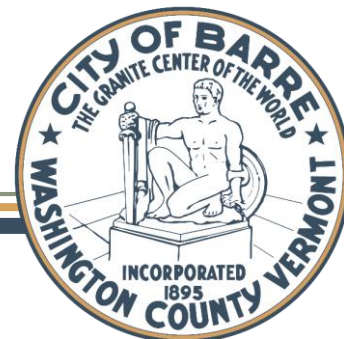
GOALS OF THE GRANT:

- Support “disadvantaged communities”: All of Barre City is in a “disadvantaged” census tract as defined by EPA.
- Reduce and prevent pollution.
- Building resilience to climate change and mitigate current and future climate risks.
- Enhancing meaningful involvement in govt. processes related to environmental and climate justice.
- Expand access to high quality jobs.
- Bolster community strength by ensuring local residents benefit from investments.



REQUIREMENTS

- Address at least one of 8 strategies to meet the goals of the funding: We chose:
 - Strategy 1: Green Infrastructure and Nature Based Solutions:
 - Strategy 3: Energy Efficient, Healthy and Resilient Housing and Buildings.
- Address at least one pollution reduction strategies: We chose:
 - Strategy 2: Outdoor Air Quality and Community Health Improvements.
- We started with *multiple* ideas for projects. Too many.
- Had to narrow it down to assure all could be accomplished.
- Projects must be completed in 3 years.
- Projects must commence 120 days from award.
- Focused on replacement housing as the greatest need.
- Need an experienced lead applicant which can manage the grants and projects.

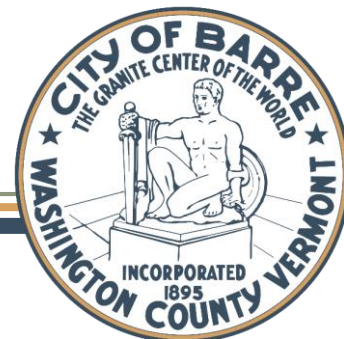


ELEMENTS OF THE GRANT:

Total request: \$20 million dollars.

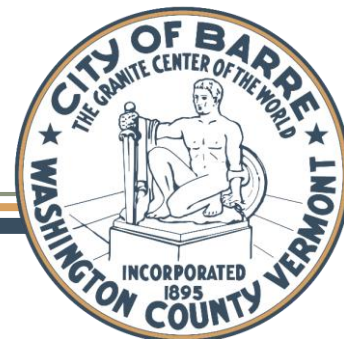
No match required.

- Restoration of riparian buffers on 22 proposed buyout lots throughout the city with plantings and enable public use. *Strategy 1*
- Removal of 3 unused dams on the Stevens Branch-previously approved by the Council. *Strategy 1*
- Construct a 30, multi family affordable apartment building on the Seminary Street lot to flood resilient standards for low to moderate income individuals. *Strategy 3*
- Fund the extension of infrastructure to the Prospect Heights development. *Strategy 3*
 - Augments the NBRC grant the City has received.
 - After completion of infrastructure, build 9 single family, net zero, permanently affordable energy efficient homes on 9 lots with sales price between \$125,000 and \$200,000.
 - Priority to flood victims.

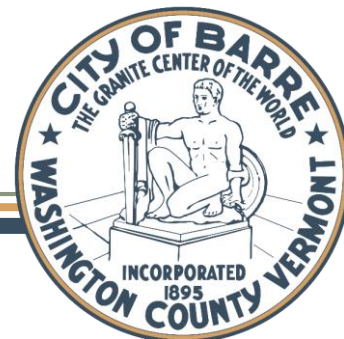


- Elements of the Grant continued:

- Construct 4, single family, net zero, permanently affordable energy efficient homes at Wobby Park. *Strategy 3*
 - Sale price between \$100,000 and \$125,000 per home.
 - Priority for flood victims.
- Montpelier: *Strategy 2*
 - Extend wood fired district heat down Elm Street to commercial and residential buildings.
 - Assess downtown buildings for energy efficient heat and hot water solutions out of the basements and preserve historic nature



- Outcomes:
 - ✓ Lowering flood elevation with dam removal.
 - ✓ Reducing erosion and GHG sequestration with plantings: Estimated 16 tons per year.
 - ✓ GHG removal with energy efficient homes: Estimated 2,916 tons per year
 - ✓ District heat expansion in Montpelier: GHG removal of estimated 2,713 tons per year.
 - ✓ Mitigating environmental injustice by creating affordable housing for flood impacted folks.
 - ✓ Increase community resilience.



If/when funded:

- A start for new housing and resilient communities.
- Not filling every need but again, a start.
- If not funded, we have a plan now and can seek other funding.

Key writers and collaborators:

Angie Harbin, Downstreet

Schuyler Anderson, Downstreet

Josh Jerome, City of Montpelier

Michelle Braun, Friends of the Winooski

Patricia Moulton, Central Vermont Flood Recovery

Questions?





City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 9/10/2024

Agenda Item No. 8-C

AGENDA ITEM DESCRIPTION: Authorize an expenditure of up to \$223,974 in ARPA funding to replace BOR manifold

SUBMITTING DEPARTMENT/PERSON: The Manager/Acting Facilities Director

STAFF RECOMMENDATION: Authorize an expenditure of ARPA funds

BACKGROUND INFORMATION:

Manifolds at the BOR run the length of the ice and provide outlets for branching lines that keep the ice cool. The current manifolds at the BOR are beyond useful life, and absent replacement, are at high risk of failure after the upcoming ice season. The replacement requires custom parts to be built as part of the replacement.

Failure would be catastrophic and result in a lost season at the facility. Currently, the facility generates 65 percent of rents and leases revenue (\$150,168 out of \$229,418 in FY25). The rink also provides a valuable community service, hosting Spaulding High School hockey, Black Bears Hockey, and a local figure skating club.

The Council has approved or committed \$1.27 million of ARPA funding to the following projects:

- **Approved \$355,590 to re-line the sewer along N. Main Street from Brook Street to the siphon near Fifth Street.** This project will fortify a stretch of sewer that was inventoried after the July 2023 flood, and the re-lining will repair a line with high-use (including North Barre Manor) at a fraction of traditional replacement and without disrupting new pavement.
- **Approved \$250,000 to Downstreet for the Granite City Apartments project at the Ward 5 School.** This project requested funding through the letters of interest process. Funding was recommended because “Housing” was the highest ranked priority in the survey, and this project specifically received the greatest support among those who returned surveys.
- **Committed \$250,000 to create a revolving loan trust/fund.** This project was initiated by the City Council and the details of the program (which require formal Council approval) were delegated to the Housing Task Force. The Task Force and Downstreet will be presenting a proposed trust/fund at the July 2, 2024 Council meeting.
- **Committed \$200,000 as a placeholder for project management/grant capacity.** The Council has tentatively agreed to use ARPA funding to support expanded capacity in City Hall. The listed amount is a placeholder to guide conversations.
- **Approved \$55,557 to the Barre Opera House lighting project.** This project was part of a settlement to correct years where City Hall electrical use was charged to the Opera House.
- **Approved \$29,819 to Central Vermont Habitat for Humanity for a loan to demolish 22 Hill Street.** This project is to build a new, affordable housing unit on a tax sale property. As part of the purchase agreement, the City agreed to provide a no-interest loan to Habitat for the demolition of the existing

property, and the City will be reimbursed based on a timeline established in the purchase and sale agreement.

- **Approved up to \$80,000 for a hydrology study.** This project will expedite a study to inform flood mitigation strategies.
- **In addition, \$52,947 in smaller expenditures have been approved under ARPA,** including
 - Police Department payroll and FICA
 - Warming shelter
 - ARPA community outreach for the community innovation fund
 - Bike share loan program (may be funded with other sources)

If Council approves this use of ARPA funds, approximately \$1.09 million would remain unallocated. Funds must be committed by December 31, 2024 and expended by December 31, 2026.

The project, if approved, would commence after the end of the upcoming ice season.

EXPENDITURE AND FUNDING SOURCE: \$223,974 of ARPA funding

ATTACHMENT: Estimate from Vermont Commercial Refrigeration LLC

RECOMMENDED ACTION/MOTION:

Move to authorize \$223,974 in ARPA funding to replace the BOR manifolds.

Vermont Commercial Refrigeration LLC

30 Jackson St.
Essex Jct., VT 05452

Quote

Date	Quote #
7/23/2024	340

Name / Address
City of Barre 6 North Main St Suite #1 Barre VT 05641 Attn: Rick

Rep	Project

Description	Qty	Total
remove calcium chloride from floor into containers not provided in price . containers can be provided at A extra expense . Calcium fluid to be disposed by others . Flush floor system to clean lines .	120	16,800.00
ARC will fabricate new header , remover and dispose of old header . Fabricate new support system for header , reconnect all lines , pressure test and fill system with 40% ethylene glycol		207,174.00
this will require 1/3 deposit on commitment to project , 1/3 deposit on start of project , 1/3 final payment on completion of job		0.00
Total		\$223,974.00



City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 9/10/2024

Agenda Item No.: 8-D

AGENDA ITEM DESCRIPTION: 1st Reading Warned 7:00PM: Ord. #2024-02 Minimum Housing Ordinance modernization

SUBMITTING DEPARTMENT or PERSON: The Manager and Councilor Stockwell

STAFF RECOMMENDATION: Review draft changes to the ordinance and advance to a 2nd reading

BACKGROUND INFORMATION:

The City’s Minimum Housing Ordinance sets safety and habitation standards for rental units within the City. The ordinance was last updated in May 2021.

At the August 27, 2024 Council meeting, Councilor Stockwell introduced proposed changes to strengthen the heating standard of the ordinance and to update fees for non-compliance. Following the discussion at the Council meeting, Councilor Stockwell met with the Fire Marshal to refine the draft being presented. The draft before the Council, if adopted, would make the following changes:

- **Increase penalties for offenses under the ordinance:** First offenses would increase from \$150 to \$250, second offenses would increase from \$200 to \$300, and a new third and fourth offense fine tier would be created at \$500 and \$800, respectively. Further, the delinquency charge for failure to pay fee would be increased from 8 percent to 10 percent of the outstanding amount.
- **Aligns ordinance standards to existing Vermont code:** The ordinance details specific standards to which the Fire Marshal inspects. The codes are updated by the state from time to time, and the text of the ordinance, in some instances, no longer captures the state minimum standards. As a result, we propose to reference the applicable codes in the ordinance, as opposed to the specific standards, so that the ordinance is always aligned with minimum state requirements. For this reason, the draft before the Council eliminates significant portions of existing ordinance in Section 7-20 and instead references the [Vermont Residential Rental Housing Health & Safety Code](#) and the [Vermont Fire & Building Safety Code](#).
 - This change would, for example, implement the heating standard that was discussed at the August 27, 2024 Council meeting, as standard 7 on page 10 of the Residential Rental Code is now included by reference. With regard to the concern about interpretation of how to measure “overheating” in one room, the State has advised that it tends to give a 10 degree variance when conducting inspections, which is how Barre City would seek to enforce this provision.
- **Ministerial updates:** The draft ordinance also makes several technical, formatting and clarity amendments to make the ordinance clearer and more accessible to landlords and tenants, and makes all pronouns gender neutral.

Staff is supportive of these changes to modernize the ordinance and better ensure that it no longer falls out of compliance with minimum state requirements.

ATTACHMENTS: Proposed amendments to the Minimum Housing Ordinance

RECOMMENDED ACTION/MOTION:

Move to advance the ordinance to a second reading.

City of Barre
Chapter 7 – MINIMUM HOUSING STANDARDS
#2024-02

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, September 10, 2024 at 7:00 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, amended Chapter 7 – Minimum Housing Standards, as follows:

The City Council of the City of Barre hereby ordains that Chapter 7 of the Code of Ordinances of the City of Barre, Vermont is hereby amended to read as follows:

Note: **Bold/Underline indicates additions**
[brackets/~~Strikeout~~ indicates deletions]

Chapter 7 –MINIMUM HOUSING STANDARDS

(Entire Chapter amended Ord. No. 1965-8, 11/16/65; 2002-04, 1/08/03; 2003-02, 9/16/03; 2005- 01, 8/18/05; 2007-01, 8/03/07; 2013-06, 12/17/13; 2019-07, 09/10/19; 2021-02, 05/04/21)

ARTICLE I. GENERAL PROVISIONS

Sec. 7-1. Authority.

(a) The City Council has enacted this Ordinance under the authority granted to the City through its Charter (Section 501) and under the authority granted to all Vermont municipalities under Title 24 Vermont Statutes Annotated (V.S.A.), Chapter 123, and 9 V.S.A. Chapter 77, to regulate Municipal Housing Codes.

Sec. 7-2. Purpose.

(a) The purpose of this Ordinance is to protect, preserve and promote the health, safety, and welfare of all [~~citizens~~] **residents** of the City of Barre through establishment of enforceable minimum rental housing standards. The intent of this Ordinance is to establish a set of minimum standards and an inspection process that will ensure that rental units throughout the City meet the standards outlined. Additionally, this Ordinance establishes a complaint process that is equitable to both the landlord and tenant alike.

Sec. 7-3. Vermont Fire [~~and~~] & Building Safety Code Adopted – permits required.

(a) The City hereby adopts the most recent edition of the Vermont Fire [~~and~~] **& Building Safety Code**, as adopted by the Vermont Agency of Public Safety, for the purposes of establishing rules and regulations as the minimum fire safety requirements for all rental units. **Such code shall be posted on the City's official website.** (Ord. No. 2021-02, 05/04/21)

(b) Projects within a Rental Property or Apartment Building having three or more units that includes: new construction, alterations, renovations or the installation of fixtures, requires a Barre City Building Permit, [~~AND~~] **and** a Barre City Electrical Permit. Electrical work must be performed by a Vermont Licensed Electrician. (Ord. No. 2021-02, 05/04/21)

(c) Projects within a Duplex (2-family) or a Rental single-family home that includes: new construction, alterations, renovations or the installation of fixtures requires a Barre City Building Permit, [~~AND~~] **and** a Barre City Electrical Permit. (Ord. No. 2021-02, 05/04/21).

Sec. 7-4. Severability.

(a) If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this Ordinance.

Sec. 7-5. Effective Date of Ordinance.

(a) Amendments to this Ordinance shall be effective fourteen (14) calendar days after the adoption (by majority vote of City Council) and shall remain in effect until repealed or amended in accordance with the Barre City Charter (Sec. 107 and 108). (Ord. No. 2019-07, 09-10-19)

Sec. 7-6. Designation of Effect.

(a) This Ordinance shall constitute a civil ordinance within the meaning of 24 V.S.A. Chapter 123.

ARTICLE II. DEFINITIONS

Sec. 7-7. Definitions.

(a) For the purposes of this chapter, definitions of the terms, phrases, words and their derivations shall be as defined in Chapter 1, Section 1-2 of the Code of Ordinances, the City of Barre, Vermont. Otherwise, the following listed words shall have the meanings indicated:

~~[**EGRESS:** A secondary means of escape via an outside window, operable from the inside without the use or tools or keys. For existing construction, this means a clear opening of not less than 5.0 square feet. For new construction, this means a clear opening of not less than 5.7 square feet. The bottom of the opening shall be no more than 44 inches above the floor. All means of egress must be approved by the Code Enforcement Officer. (Ord. No. 2021-02, 05/04/21)]~~

OWNER OCCUPIED: A property in which the owner has established primary residency.

DWELLING UNIT: A building or a part of a building that is used as a home, residence, or sleeping area by one or more persons.

RENT: All considerations to be made to or for the benefit of the owner under the rental agreement, not including security deposits.

RENTAL AGREEMENT: All agreements, written or oral, embodying terms and conditions concerning the use and occupancy of a dwelling unit or premises.

RENTAL UNIT: A dwelling unit that is not owner occupied, and is occupied for longer than thirty (30) consecutive days; including but not limited to occupancies at hotels, motels, homeless shelters and other accommodations.

TENANT: Any person entitled under a rental agreement to occupy a residential dwelling unit to the exclusion of others, or any persons occupying a rental unit as a permanent residence.

FRIVOLOUS[.]: Not having any serious purpose of value; thoughtless, ill-considered, nonserious, insubstantial, trivial, pointless, valueless. (Ord. No. 2019-07, 09-10-19)

ARTICLE III. ADMINISTRATION, APPEALS & ENFORCEMENT

Sec. 7-8. Duties and Powers of the Chief Inspector.

(a) The ~~[Barre City Manager shall appoint the]~~ Fire Chief shall be [as] the Chief Inspector ~~[who]~~ and shall ~~[hereby]~~ be authorized and directed to administer and enforce the provisions of the adopted codes. The Chief Inspector shall have the authority to render interpretations of the codes~~[- Such interpretations, policies and procedures shall be]~~ in compliance with the intent of the adopted codes and 24 V.S.A. Chapter 123;

(b) The Chief Inspector may delegate [this] **their** authority to any Code Enforcement Officer, or trained inspector. (Ord. No. 2019-07, 09-10-19)

Sec. 7-9. Duties and Powers of the Code Enforcement Officers.

(a) The Barre City Fire Department Inspection/Code Enforcement Officer(s) shall be responsible for the administration of this Ordinance. (Ord. No. 2019-07, 09-10-19)

(b) The Officer may enter, examine and survey all rental units that are subject to routine and emergency inspections of this Ordinance in accordance with Section 7-18. (Ord. No. 2019- 07, 09-10-19)

Sec. 7-10. Written Documentation and Issued Orders.

(a) Where an inspection indicates that a violation of this Ordinance exists, the Officer shall issue written documentation notifying the party responsible of the existence of the violation(s) and the measure(s) required to correct or eliminate it. At the direction of the Officer, the documentation may require the violations to be corrected, or significant action taken to begin corrections, within a defined number of business days or require that the premises be vacated and secured until the rental unit meets the standards of this chapter. The written documentation shall be based on a finding that the premises are a danger to the health, welfare or safety of the tenants of the general public and a violation of the Minimum Housing Standards. Written documentation may further direct: (Ord. No. 2019-07, 09-10- 19)

- (1) That the rental unit be repaired so that [~~they meet~~] **it meets** the standards of this chapter;
- (2) That the rental unit is unfit or unsafe for human habitation because it constitutes a serious danger to the health, welfare and safety of the tenants or the general public, and the rental unit be vacated and secured until the unit is repaired and inspected so that it meets the standards of this chapter; (Ord. No. 2019-07, 09-10-19)
- (3) That the rental unit is unfit for human habitation because it constitutes a danger to the health, welfare, or safety of the tenants or the general public, and that the rental unit be demolished pursuant to the provision of § VSA 24-3114.

(b) When the responsible party has failed to take corrective action of any written documentation, an Order may be issued by the Officer. (Ord. No. 2019-07, 09-10-19)

- (1) The written Order shall state:
 - (i) That a violation exists;
 - (ii) The measure(s) required to correct or eliminate the violation(s);
 - (iii) A compliance date for which such violation(s) shall be corrected;
 - (iv) Appeal rights;
 - (v) Penalties for non-compliance.

(c) When the Officer investigates and issues an Order, such Order shall be sent to the owner, and if applicable, the tenant of the rental unit; (Ord. No. 2019-07, 09-10-19)

(d) Orders shall be sent by one or more of the following means:

- **(i)** Email; or (Ord. No. 2021-02, 05/04/21)
- **(ii)** United States Postal Service (USPS) Certified Mail Return Receipt Requested; or
- **(iii)** USPS normal delivery; or

[•] **(iv)** Hand Delivery.

(e) If an Order cannot be delivered by the means listed above in Sec. 7-10(d), the Order shall be posted in a conspicuous place on the dwelling or in the building in which the rental unit is located;

(f) Orders become effective immediately unless mailed via USPS. If mailed, the Order will take effect three (3) business days from the date the Order is issued;

(g) An Order shall be recorded in the municipal land records and a fee assessed when the owner of record cannot be contacted for receipt thereof, and the Order shall thereby be effective against any purchaser, mortgagee, attaching creditor, lien holder or other person whose claim or interest in the property arises subsequent to the recording of the Order; (Ord. No. 2019-07, 09-10-19; Ord. No. 2021-02, 05/04/21)

(h) When an Order is cured and any related assessed penalties are paid in full, the Officer shall record an Order removal or cancellation in the municipal land records. (Ord. No. 2019-07, 09-10-19; Ord. No. 2021-02, 05/04/21)

Sec. 7-11. Appeals.

(a) Written notice of appeal shall be submitted to the Chief Inspector within ten (10) business days of the date of the Order(s);

(b) The Chief Inspector shall review the appeal and all related documentation and make a written determination within twenty (20) business days of receipt of an appeal;

(c) Any person aggrieved by any decision of the Chief Inspector may appeal a decision by instituting relief in Superior Court under V.R.C.P. 74; (Ord. No. 2019-07, 09-10-19)

(d) When an [owner/tenant] **owner and/or tenant** appeals an action of the Officer, the inspector shall not be prevented from completing the inspection of the rental unit and issuing any necessary Orders. When an appeal is filed, the Orders issued will be stayed pending resolution of the appeal, unless the Orders issued are to correct life threatening issues which will not be stayed. (Ord. No. 2019-07, 09-10-19)

Sec. 7-12. Enforcement and Penalties.

(a) The Chief Inspector and/or [his] **their** delegates or any certified Vermont Law Enforcement Officer shall be the designated Enforcement Officer. They shall issue, or direct to have issued, Municipal Complaints and pursue enforcement before the Judicial Bureau in accordance with the provisions of 24 VSA §1974a and §1977 with penalties as prescribed below:

(1) The Officer shall be required to issue an Order on the property owner for any violations of this Ordinance or the adopted codes. Where the property owner fails to remedy a violation to the satisfaction of the Officer, the Officer may bring appropriate action to enforce the provisions of this Ordinance. Enforcement may be by any means allowed under state law including, but not limited to: (Ord. No. 2019-07, 09-10-19)

(i) First offense. A first offense of this Ordinance shall be punishable by a fine of [~~one~~] **two** hundred fifty dollars [~~(\$150.00)~~] **(\$250.00)**; the waiver fine shall be one hundred dollars (\$100.00);

(ii) Second [~~and subsequent~~] offenses. Any second offense of the same provision of the bylaws within a [~~twelve-month~~] **twenty-four month** period shall be punishable by a fine of [~~two~~] **three** hundred dollars [~~(\$200.00)~~] **(\$300.00)**; the waiver fine shall be [~~one~~] **two** hundred [~~fifty~~] dollars [~~(\$150.00)~~] **(\$250.00)**.

(iii) Third offenses within a twenty-four-month period shall be punishable by a fine of five hundred dollars (\$500.00); the waiver fine shall be two hundred fifty dollars (\$250.00).

(iv) Fourth and subsequent offenses in a twenty-four-month period shall be punishable by a fine of eight hundred dollars (\$800.00) per offense; the waiver fine shall be four hundred dollars (\$400.00) per offense.

(v) In the event of natural disasters with approval of the City Manager, the Officer may grant extensions for properties to become compliant only in the absence of serious safety and health concerns as determined by the Officer.

(2) The Officer may notify the City Attorney who shall bring suit in the name of the municipality to enforce such Order. Such suit may be brought in any **appropriate** court of competent jurisdiction [~~appropriate~~]. The City may seek a temporary injunction or Order in any such proceedings. The court may award costs of suit including reasonable attorney fees. (Ord. No. 2019-07, 09-10-19)

(b) Each day that a violation continues shall constitute a separate offense;

(c) Where the Officer finds that a violation(s) is to such a degree that a dwelling is declared unsafe, or that significant corrective action has not been taken within the timeframe provided, the Officer may suspend occupancy ("Order") of a unit(s) and require the relocation of the rental unit's occupants until such time as the rental units meet the Minimum Housing Standards as outlined in this Ordinance; (Ord. No. 2019-07, 09-10-19)

Sec. 7-13. Fees.

(a) The fee for any registration and re-inspection fee shall be designated by the City Council, and upon adoption of the rates, the Council shall publish in the local newspaper the rate change thirty (30) days prior to the effective date of the rate change;

(b) A rental unit for which a registration form, fee and inspection is required by this Chapter, but has not been paid, shall be in violation of the City's Minimum Housing Ordinance and subject the following penalties;

(1) If the unit has been previously issued a Certificate of Compliance, the landlord shall be subject a penalty of [~~eight~~] **ten** percent [~~(8%)~~] **(10%)** delinquency charge and a one percent (1%) additional charge per month until the fee has been paid in full;

(2) If a unit has not been previously issued a Certificate of Compliance, the landlord shall be subject to a penalty of [~~eight~~] **ten** percent [~~(8%)~~] **(10%)** delinquency charge for the first thirty (30) calendar days and then subject to the penalties as outline in Section 7- 12(a)(1) of this Ordinance.

Sec. 7-14. Records.

(a) Records, including inspection reports, records of complaints or other Orders shall be available for public inspection at the Planning, Permitting & Assessing Services Department in City Hall; (Ord. No. 2019-07, 09-10-19)

(1) Owners and/or designated managing agent shall receive a copy of the inspection report within ten (10) business days of the completion of the inspection. Inspection reports shall be emailed to the designated recipient unless paper copies are requested[~~, or mailed should the recipient not utilize email~~]; **and**

(2) To obtain copies of inspection reports, records of complaints or other Orders, requests must be made in writing to the Officer and the designated records fee paid in full. (Ord. No. 2019-07, 09-10-19)

ARTICLE IV. REGISTRATION AND INSPECTION PROCEDURES

Sec. 7-15. Registration Requirements.

- (a) The owner of all rental units shall be required to have on file with the City, on or before July 1 of each year, an accurate and valid registration/invoice form; (Ord. No. 2019-07, 09-10-19)
- (b) All fees shall be paid annually and in full to the City of Barre for each rental unit;
- (c) In the event the State of Vermont adopts a comparable program, only one fee will be charged **commencing the July 1 following the effective date of such state program**;
- (d) The owner must provide the following information to the City: (Ord. No. 2019-07, 09-10-19)
- (1) The address of the rental unit;
 - (2) The number of rental units at that address;
 - (3) The name(s), address(es), **email address(es)**, and phone number(s) of the property owner;
 - (4) The name, address**(es)**, **email address(es)**, and phone number**(s)** of any managing agent;
 - (5) The name(s), address(es), **email address(es)**, and phone number(s) of any emergency contact(s) for this rental unit; and
 - (6) Any other information deemed appropriate to administer this Program.
- (e) The owner of a rental unit shall have a continuing obligation to notify the City of any changes in the information required above during the period between the required annual invoicing; (Ord. No. 2019-07, 09-10-19)
- (f) Upon purchase or transfer of property containing rental units, the purchaser(s) shall update the City file to ensure all information is correct; (Ord. No. 2019-07, 09-10-19)
- (g) Prior to occupancy of any newly constructed rental unit or conversion of use to a rental unit, the owner shall file the above referenced information in subsection (d) above;
- (h) All fees must be paid in full prior to occupancy being granted, and shall be due for the current year; (Ord. No. 2021-02, 05/04/21)
- (i) All motel and hotel manager units shall be registered with the City and pay the ~~[appropriate]~~ **applicable** fees annually;
- (j) Units as defined under the Lodging Section of the Use Table as defined in the Barre City Unified Development Ordinance that may be occupied during the program year shall be registered with the City and pay the ~~[appropriate]~~ **applicable** fees annually; (Ord. No. 2019-07, 09-10-19)
- (k) It shall be a violation of the City's Minimum Housing Standards for the owner of any rental unit within the City to fail to register a rental unit as required by this Ordinance.

Sec. 7-16. Exemptions.

- (a) The following properties shall be exempt from registration, fees and/or inspections:
- (1) The following are exempt from registration, fees and inspections:

- (i) A unit that is currently maintained as part of a nursing, rest or convalescent home licensed and inspected by the state;
- (ii) Owner occupied single family home;
- (iii) A rental unit that is occupied for less than thirty (30) consecutive days; and
- (iv) A unit that is occupied less than thirty (30) days by the same tenant(s) in a hotel and motel room.

(b) The following are exempt from fees, but must still register and be inspected:

(1) Owner occupied unit of a **duplex and** multi-family dwelling:

- (i) Inspection requirements are for fire and life safety requirements only, as adopted by the Vermont Agency of Public Safety. (Ord. No. 2021-02, 05/04/21)

Sec. 7-17. Invoice Procedures.

(a) Invoices will be sent to all duplex, multi-family occupancies and rented single family homes on an annual basis regardless of current occupancy[;]. (Ord. No. 2019-07, 09-10-19)

(1) Units currently vacant and remaining vacant throughout the current Program year shall receive an invoice to confirm occupancy status.

Sec. 7-18. Inspection Procedures

(a) The Officer shall make periodic inspections of rental units within the city unless exempted as indicated above; (Ord. No. 2019-07, 09-10-19)

(b) The Officer may enter, examine and survey all rental units within the City that are subject to periodic inspections pursuant to this Ordinance at any reasonable time between the hours of 8 am to 5 pm, or a time that is mutually agreed upon between the owner and the Officer; (Ord. No. 2019-07, 09-10-19)

(c) The owner and tenant(s) shall cooperate with the Officer so that such inspections shall be made so as to cause the least inconvenience to the owner(s) or occupant(s) of the rental unit; (Ord. No. 2019-07, 09-10-19)

(d) If the Officer has reason to believe that an emergency situation exists tending to create an immediate danger to the health, welfare, or safety of the tenants of a rental unit, or the general public, they may enter, examine and survey the unit at any time; (Ord. No. 2019- 07, 09-10-19)

(e) The Officer shall notify the owner of a rental unit by either telephone, **text message**, or in writing, of [its] **their** intent to schedule an inspection; (Ord. No. 2019-07, 09-10-19) 05/04/21

(f) Upon receipt of an inspection schedule request, the owner shall contact the Officer to arrange for the inspection; (Ord. No. 2019-07, 09-10-19)

(g) Once scheduled, the owner shall provide the tenant(s) with notice of an inspection not less than forty-eight (48) hours prior to the actual inspection being performed, as provided in 9 VSA §4460; **and**

(h) During the inspection, the owner or designated representative shall be present to provide access to the rental unit(s).

Sec. 7-19. Complaint Procedures.

(a) It is expressly provided that the public, owners and tenants of any property in the City of Barre may file a complaint to the Officer of violations under this Ordinance and all such complaints shall be treated accordingly; (Ord. No. 2019-07, 09-10-19)

(b) In order to initiate a complaint against an owner or tenant, the complainant must;

[1-] **(i)** First attempt to notify the landlord in writing, (Ord. No. 2021-02, 05/04/21)

[2-] **(ii)** If no response within 72 hours, complete the on-line Complaint Form on the City website, or complete and sign a paper copy of the City of Barre Complaint Form[; ~~a copy of which can be found at City Hall~~]. Complaints must be signed and dated in order to be investigated; (Ord. No. 2019-07, 09-10-19; Ord. No. 2021-02, 05/04/21)

(c) The Officer shall investigate each complaint received within seven (7) business days of its receipt to determine if violations exist and to commence corrective actions; (Ord. No. 2019- 07, 09-10-19)

(d) There shall be a written record of each complaint, the findings of the investigation and the action taken, if any;

(e) If no action is needed to be taken at the time of inspection, this finding shall be noted on the written record and the complaint will be closed; **and**

(f) Frivolous complaints shall be a violation of this Ordinance. A frivolous complaint shall be one where there is no basis for the complaint outlined within this Ordinance, and this is known to the complainant at the time. As a violation, frivolous complaints may be subject to Municipal Complaints as outlined in Sec 7-12 Enforcement and Penalties of this ordinance. (Ord. No. 2019-07, 09-10-19)

Sec. 7-20. Minimum Standards.

(a) No dwelling unit unless exempt as defined in Section 7-16, shall be occupied that does not comply with the minimum standards as follows in this Section;

(b) A dwelling unit must meet the following: (Ord. No. 2019-07, 09-10-19)

(1) Unit size. The minimum size of a dwelling unit must not be less than:

(i) 150 square feet for a studio or efficiency unit (one open living area that includes cooking, living and sleeping quarters, as well as sanitation facilities, which no more than three persons can occupy as tenants; (Ord. No. 2021-02, 05/04/21)

(ii) 220 square feet for a one-bedroom unit, which no more than three persons can occupy as tenants; or (Ord. No. 2021-02, 05/04/21)

(iii) 220 square feet plus an additional 70 square feet for each additional bedroom (290 sf for a two-bedroom, 360 sf for a three-bedroom, etc.). No more than two persons shall occupy each bedroom space as tenants. (Ord. No. 2021-02, 05/04/21)

(2) Cooking and Sanitation Facilities. All dwelling units must have safe, functioning cooking and sanitation facilities in accordance with the following: (Ord. No. 2019- 07, 09-10-19)

(i) A dwelling unit must contain permanent bathroom facilities consisting at the minimum of a toilet, sink, and shower or bathtub. The toilet and shower or bathtub must be within a room or enclosure that is fully separated from other living spaces by walls and one or more doors; **and**

(ii) A dwelling unit must contain permanent kitchen facilities. A kitchen must be a room or portion of a room in which there is a sink, refrigerator, and one or more appliances for heating food.

(c) Minimum Housing Standards

(1) The most recent adopted edition of the Vermont Residential Rental Housing Health & Safety Code [Federal Housing Quality Standards] shall be posted on the City's official website and adopted as the Minimum Housing Standard for the City of Barre with the following exceptions[-]:

~~[(i) The complete section of (n), Smoke Detectors Performance Requirement, shall be replaced with: "Photoelectric smoke detectors shall be required on each habitable level of an existing or new dwelling unit, including the basement. They will be hard wired 120-volt with battery backup per NFPA 72 2-21. Smoke detectors that are installed new or installed to replace expired detectors shall be in compliance with Vermont State Fire Code."~~

~~(ii) Section e.2, Thermal Environment Acceptability Requirements, shall be amended by adding the following: "(iii) An adequate heating appliance must be provided during the heating season which includes all months except June, July, and August."~~

~~(iii) That the section f.2.i, Illumination and Electricity, Acceptability Criteria which reads: "There must be at least one window in the living room and in each sleeping room" be amended to read: "There must be at least one window in each sleeping area. Living rooms that are not used for sleeping areas shall not be required to have a window. All means of egress must be approved by the Officer." (Ord. No. 2019-07, 09-10-19)~~

~~(iv) That the following additional standard be added to the federal requirements:~~

~~"(m) An annually inspected fire extinguisher is required in all rental units. Extinguishers must be properly mounted and in close proximity to the primary exit per NFPA 1."~~

~~(2) Any successor federal standards shall be reviewed and approved by the Barre City Council;~~

~~(3) The U.S. Department of Housing and Urban Development form for housing inspection (Form HUD-52580-A (9/00)) shall be utilized as a reference for the Officer's Housing Inspection Form. (Ord. No. 2019-07, 09-10-19)]~~

(d) Fire Protection System

(1) All required fire protection systems and equipment including fire alarms, fire suppression systems, standpipe systems and fire extinguishers shall be maintained in proper operating condition at all times. Owners are responsible for the installation of these fire protection systems and equipment, and the completion of annual inspections by Technically Qualified Persons (TQP) as determined by the [VT Dept.] Vermont Division of Fire Safety; [and]

(2) Tenants shall be responsible to notify the owner of any equipment system deficiencies or failures[-]; and

(3) An annually inspected fire extinguisher shall be required in all rental units. Extinguishers must be properly mounted and in close proximity to the primary exit in accordance with the most current National Fire Protection Association consensus standards.

(e) Smoke Detectors

(1) Smoke detector(s) shall be installed in accordance with the most recent addition of the Vermont Fire & Building Safety Code [adjacent to sleeping areas. Per Vermont State Fire Code, by November 1, 2015, smoke detector(s) shall be installed inside of all sleeping areas];

(2) Owners are responsible for the installation of the smoke detectors, the replacement of batteries, and the replacement of broken or damaged smoke detectors, and [- Owners are also responsible]

for conducting annual documented testing to ensure the detectors are both present and operational. Smoke detectors must be U.L. listed or otherwise approved by a recognized testing agency;

(3) The requirements for monthly testing in accordance with NFPA 720 shall also apply and may be accomplished by the owner or tenant;

(4) Smoke detectors found disabled during an inspection shall constitute a violation of this Ordinance and the responsible party will be subject to the penalties outlined in Section 7-12; **and**

~~[(5) The]~~ **the** responsible party **for the disabled detector** shall be the tenant unless it can be proven that the owner knowingly disabled a smoke detector and failed to replace it within a 24-hour period.

(f) Carbon Monoxide (CO) Detectors

(1) CO detector(s) shall be installed in dwelling units in accordance with the **most recently adopted** Vermont Fire ~~[and]~~ **&** Building Safety Code ~~[2012]~~. CO detector(s) shall be installed outside of each sleeping area in the immediate vicinity of the bedrooms;

(2) Any bedroom that contains a fuel-burning appliance shall be required to have additional CO detection inside the sleeping area;

(3) Owners are responsible for the installation of the CO detectors, the replacement of batteries, and the replacement of broken or damaged CO detectors **and** ~~[- Owners are also responsible]~~ for conducting annual documented testing to ensure the CO detectors are both present and operational. CO detectors must be U.L. listed or otherwise approved by a recognized testing agency;

(4) The requirements for monthly testing in accordance with NFPA 720 shall also apply and may be accomplished by the owner or tenant;

(5) CO detectors found disabled during an inspection shall constitute a violation of this Ordinance and the responsible party will be subject to the penalties outlined in Section 7-12 **and**;

~~[(6) The]~~ **the** responsible party shall be the tenant unless it can be proven that the owner knowingly disabled a smoke detector and failed to replace it within a 24-hour period.

(g) Interpretation and Relationship to Other Fire Protection and Life Safety Code Requirements

(1) The requirements set out in subsections (b) – (f) are minimum requirements for existing rental units regardless of age, years in service or type of dwelling. More stringent standards may take effect where the dwelling use is altered as in the case of dormitory or rooming house uses or where substantial renovations, remodeling or new construction requires the application of specific additional standards for that type of use or construction. Conformance with the requirements of this section does not in any way limit the application of additional requirements where applicable.

(h) General Conditions

(1) Every supplied appliance, plumbing fixture, heating device or system, or utility which is required under this Ordinance, and every chimney and smoke pipe shall be so constructed, and installed by appropriately qualified personnel in accordance with the provisions of the most recent edition of the Vermont Building & Safety Code, as adopted by the Vermont Agency of Public Safety, or appropriately qualified personnel as may be allowed by ~~[statutory]~~ **state** law. (Ord. No. 2021-02, 05/04/21)

(i) Sanitation

(1) Every tenant of a rental unit shall dispose of all rubbish, ashes, garbage and other organic waste in a clean and sanitary manner by placing it in the provided, approved storage or disposal facilities;

(2) Every owner of a rental unit or units shall provide common storage or disposal facilities for garbage, rubbish and recyclables. Said common facilities shall be properly sized to eliminate overloading and improper disposal and properly covered and isolated from the general environment so as not to be a public nuisance or hazard, and properly maintained. The owner shall be further responsible for placing out for collection all common garbage and rubbish containers and for providing for collection of refuse on a not less than weekly basis, and in accordance with the Barre City Trash Ordinance.

(j) Premises to be Kept Clean and Sanitary

(1) Every tenant of a rental unit shall maintain, in a clean and sanitary condition, that part of the rental unit and yard which ~~[he/she occupies and controls]~~ **they occupy and control** and shall be responsible for the reasonable care and cleanliness of supplied facilities including plumbing and cooking equipment;

(2) Every owner or ~~[his/her]~~ **their** agent of a rental unit or units shall maintain the shared or public areas of the rental unit or units or yard in a clean and sanitary condition.

(k) Transfer of Responsibility

(1) No rental agreement shall relieve either the owner or tenant of their direct responsibility under this Ordinance.

(l) Responsibility of Owners of Vacant Buildings

(1) Should any building with dwelling units become vacant, all requirements under Chapter 23 Vacant Buildings must be adhered to. (Ord. No. 2019-07, 09-10-19)

7-21 Certificate of Compliance

(a) It shall be a violation of the Minimum Housing Standards for the owner of a dwelling unit that is subject to inspection pursuant to this Ordinance to rent, offer for rent, or allow any person(s) to occupy any rental unit without a Certificate of Compliance;

(b) Upon completion of the inspection of a rental unit, if the unit is found to be compliant, the Officer shall issue a Certificate of Compliance which shall expire four (4) years from the date of issuance; (Ord. No. 2019-07, 09-10-19)

(c) If, upon completion of the initial inspection, the rental unit was found not to be in compliance with ~~[one (1) or more]~~ **any** of the standards within this Ordinance, an Order(s) will be issued to bring the rental unit into compliance;

(d) The Certificate of Compliance shall be withheld until all violations have been rectified;

(e) Nothing in this section shall preclude the inspection of said rental units more frequently than the term of the Certificate of Compliance, based upon written and signed complaints received;

(f) A Certificate of Compliance may be revoked if a subsequent inspection finds that any rental unit is no longer in compliance with the provisions of the Minimum Housing Standards;

(g) Upon the request of an existing or prospective tenant, the owner or the owner's agent shall produce the Certificate of Compliance.

ARTICLE V. SPECIAL PROVISIONS

Sec. 7-22. Relocation Service.

(a) In the event that any person(s) is displaced from a rental unit by enforcement of this chapter, unless it is reasonably determined by the enforcing agency that the tenant is responsible for the circumstance(s) that led to the order for relocation, the owner shall be responsible for paying the cost of relocation of the displaced person(s) for the duration of the repairs. (Ord. No. 2019-07, 09-10-19)

ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, September 10, 2024. Second Reading and Public Hearing set by Council for Tuesday, _____ 2024.
- Proposed language printed in Times Argus newspaper on _____.
- Second Reading and Public Hearing held on Tuesday, _____.
- Adopted at regular City Council meeting held on _____ and entered in the minutes of that meeting which are approved on _____.
- Posted in public places on _____.
- Notice of adoption published in the Times Argus newspaper on _____.
- Effective _____.

Dated this _____ day of _____, 2024.

Cheryl Metivier

City Clerk/Treasurer